INPUTTING RESULTS ON RESULTSZONE & REGISTERING PLAYERS

Information for Club Administrators

Instructions for the access to the Resultszone website for inputting results for this coming season.

Entry to the website is now through the Administration link which you'll find on any of the Resultszone pages, such as "Fixtures & Results", "League Tables" etc.
Hence, just go to the www.nwcsl.org website
Click on the Enter Resultszone link
Click on one of the Fixtures & Results or League Tables links etc.
Down the left hand side of the page you'll see the various Resultszone links
Under Administration, click on the Login link
Enter your user name and password (they should be the same as you've previously used) and click on Login
If you've forgotten your user name, you'll have to let me know.
If you know your user name but have forgotten your password, click on the Forgotten Password link, enter your user name and click on Reset Password link.
A new password will be emailed to you, providing your email address is still valid from when you first registered or I've already changed for you.
You'll get a message that you've successfully logged in
Again, under Administration down the left hand side of the page, there should be further links.
You'll probably have the following links

Logout
Post Results
Register Player
Change Password

Click on the Post Results link to enter the website for inputting results
This currently gives you access to all the teams in the league (it will change later to just the teams you need)
Click on the team name for which you want to enter a result
This will open the fixture list for that team for the season.
Click on the envelope at the right hand side of the fixture to open the scorecard for the match you want to enter the score.
You still have to select the team's player names from the drop down box, hence you cannot type in a player's name.
You have to enter all other aspects of the scorecards, just the same as a paper scorecard.
It does NOT calculate out the game scores, bonus points, total match score, all these have to be manually inputted.
If one of your players is **NOT** registered, then you must register the player through the Register Player link.
For all the string matches, you need to enter both player names or none, i.e. at position 1 on the sorecard, either both player names or no names have to be entered.
If you only enter one player's name (or none) and the game scores, you will get an error.
Both players name need to be entered for you to be able to enter the game scores, but the result of the match can be entered, i.e. 3-0, 3-1, 3-2 etc., so that a scorecard can be completed.

When a player name is missing from a club list you can either
1. Leave both player names and the game scores out, include the result of the match, i.e. 3-0, 3-1, 3-2 etc. and record in the notes box, both player names and the game scores, or
2. Enter a different name from the list of players, along with game scores and the registered player's name and make a record in the notes box of the missing players name and the name that it should replace, once registered.

There is a 3rd option, which you should only use if you definitely know that the missing player's name needs to be newly registered rather than transferred, which is to

a) open a new window (CTRL-N) and click on Register Player
b) register the player's name with the correct team
c) go back to the result you have entered and click SAVE (this will refresh the player list and pick up the new name that you've just registered)
d) select the player and click SAVE.

If a match is NOT completed, say someone is injured and cannot complete the match, you can just enter the game scores up to the point of the injury, but complete the game scores so that the non-injured player wins the match.
I would also suggest that a NOTE is added below the scorecard in the notes box to why the match score is in-complete.

If there's anything else that's not clear, contact the General Secretary. There may still be some further issues that need resolving or refining.

REGISTRATION OF PLAYERS, INCLUDING NEW PLAYERS

New club players can only be registered by "administrators"
The registration is through the Register Player link, mentioned above, in the Resultszone Administration links.

Notes: The minimum requirement is

1. Enter players Christian name
2. Enter players Surname
3. Enter a User Name, suggestion is player's Christian name and Surname, as a single word in lower case
4. Enter a password, which needs to start with a letter and also contain at least 1 number and 1 non-alpha numeric symbol. An example would be to use: clubname1+
   (passwords need to contain a minimum number of characters)
   Both User Names and Passwords are case sensitive

Players who are already registered, do NOT have to register again. Please check your club's list of players (in Club Details).

If a player is transferring from a previous club, do **NOT** register the player again with your club. PLEASE PROVIDE THE GENERAL SECRETARY WITH THE DETAILS OF THE PLAYER (NAME, MEMBERSHIP NUMBER & PREVIOUS CLUB NAME), so that a transfer of the name on the Resultszone database can be implemented.

If you have players who are no longer playing for your club on your list of players and want them removed, please provide the General Secretary with a list of the names, including their membership number and their new club, if relevant.